



Creating a Bullet Proof Presentation

Making sure your presentation is compatible with the AV system is key to a stress-free delivery. Here are a few simple steps to ensure your slides are ready to go!

1



Standard Software

Use common slide creation programs like PowerPoint or Keynote to avoid compatibility issues.

2



Sizing Your Slides

Check that your slides match the aspect ratio of the projector screen, typically 16:9. Try typing 'slide size' into the search function on your slide program if you need help navigating.

3



Standard Fonts

Use pre-installed fonts that come with your slide program. Non-standard fonts may cause the spacing and layout of your slides to warp.

4



Plan to Be Offline

Don't rely on internet access, download your presentation and any required files beforehand.



Presentation Ready

By following these simple steps, you can make sure your presentation is compatible with the AV system, ensuring a smooth and successful session.